



ALCOHOL POLICY

This policy provides parameters for all ministries and functions affiliated with the parish family and for those utilizing our parish facilities. It is expected that all participants in these events follow a code of conduct that is consistent with the Catholic values we profess, whether the events are held on or off parish property.

Ministry Meetings:

Due to the frequent presence of various groups of children in our facilities, alcohol is not to be consumed on our campus at any time without the prior consent of the pastor or his designee.

Basic Guidelines:

Alcoholic beverages may not be served, sold or tolerated at any event primarily organized for youth. A *youth event* is defined as any event which would not occur without children, including but not limited to, sporting events, graduations, plays, dances, and award banquets. Aside from these, the parish family is permitted to serve or sell alcoholic beverages at events provided the parish family has complied with the laws of the state of Ohio.

Ohio Liquor Laws:

Specific instructions and regulations for the sale and consumption of alcohol may be found under *Ohio Department of Commerce -Temporary Permits Guide*

Note:

“BYOB” events require a liquor permit if you are charging an admission fee.

Alcohol Consumption:

Events such as wedding receptions and private parties may serve alcohol without a liquor permit. However, when alcohol is to be sold, or when alcohol will be served and an admission is charged, the user must obtain a liquor permit 30 days prior to the event from the state of Ohio. Users requiring a liquor permit must provide a copy of the liquor permit to the leadership team member overseeing the event. There are NO exceptions to this policy. Your event will be cancelled if you choose not to follow state law.

Facility Indemnification for Private Events:

Parish family insurance does not cover losses that may occur on parish family property by a group or individuals utilizing parish family facilities. The user must indemnify the parish family and the Archbishop by listing both as additional insured bodies on the user's policy for the period of time the facilities are being utilized. An event indemnity policy is required for all private event rentals.

Alcohol and Gambling:

Only two events are permitted per year, per parish that combine gambling and the sale or consumption of alcohol. Gambling and the rules regarding gambling and alcohol consumption are governed by the Ohio Department of Charitable Gaming. Additional information may be found on The Catholic Conference of Ohio's website www.ohiocathconf.org

Every parish family ministry and user must comply with all government laws and licenses regarding the sale and use of alcohol.



ALCOHOL SERVER KNOWLEDGE:

- The ID should be checked at point of sale—that is the actual person who serves the alcohol, not the person supplying the wristbands or selling tickets.
- If you believe an ID is fake, ask the year they graduated high school or their age to confuse them.
- Check that the license has not expired.
- Compare their eyebrows, eye color, and nose to the photo—this area of the face never changes.
- Do NOT serve a person who is obviously intoxicated.
- Limit 2 drinks per person per purchase.
- Servers must be 21. FMHE guideline, not state law.



TEMPORARY LIQUOR PERMIT INSTRUCTIONS

A temporary liquor permit must be obtained from the state of Ohio if you choose to sell alcohol by the drink or as part of the price of admission for your event. It is unlawful to serve an unlimited number of drinks for the price of admission. Complete liquor laws and rules may be found at *Temporary Permits Guide-Ohio Department of Commerce*.

IMPORTANT NOTES:

- Alcoholic beverages must be purchased from a brewery, winery, or wholesale distributor.
- Donation of alcoholic beverages is prohibited.
- No personal alcoholic beverages may be brought onto parish family property, including volunteers.
- Volunteers must purchase alcoholic beverages; no free drinks are permitted.
- Alcoholic beverages may not be included as prizes in a raffle of silent auction with certain permits. Be sure you understand each permit's regulations.
- Alcoholic beverages must be sold and consumed within the defined premises on the permit
- It is illegal to allow patrons to remove or consume alcoholic beverages outside the defined premises on the permit.
- No alcohol may be consumed after 1:00am
- Permit must be posted.

TYPICALLY USED TEMPORARY PERMITS:

- F (\$40) permits allow the sale of beer only—limited to a 5 day event, 2 permits per 30 day period
- F-2 (\$150) permits allow the sale of beer, wine, mixed beverages and/or spirituous liquor—limited to a 4 day event, 1 permit in any 30 day period.
- F-6 (\$50) permits allow the sale of wine only.

APPLICATION PROCESS:

1. Visit Liquor Control (DOLC)—Ohio Department of Commerce.
2. Click on Temporary Permits in the left column.
3. Click on applications and forms in the left column.
4. Click on the appropriate form for your event.
5. The forms are fillable for most of the information. Complete it as much as you are able, print, and bring to the FMHE parish office for completion. Your signature must be notarized.
6. The permit must also be signed by our pastor.
7. The permit is then dropped off at the appropriate police department for signature. This may take up to several days.
8. After the forms are completed and received, make a copy for yourself, and mail the originals with a check to the address on the permit.